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February 1, 2021

Heidelberg Family,

As the Vaccine continues to roll into our communities and as we see hospitalizations decline, we must stay vigilant and disciplined in our work and in our lives to avoid Covid and avoid spreading it.

**Yes - Thriving, Adapting, and Leading the Way!**

**It takes each of us, in our individual roles, doing our best, so we can all be our best!**

**Calm and Rational Action, Grace, Gratitude, Consistent Communication & Common Sense!**

**And, Collaboration ~ Getting the Job done Together Internally, so we can Compete Externally!**

On Going Action Plans -

- We are stable - the business and our work force - Thanks to each of You!
  - Grateful to be Working & Recognizing the Responsibility
  - Each Dept - Sales, Delivery, Operations, Admin, Mgt - It takes the Heidelberg Wheel!
    - Continuous Improvement & Life Long Learning
  - Cheers to Our Savvy Sales Force, Our Awesome Admin, Our Mighty Night Crew and Our Dedicated Delivery Team - You Truly Roar!
    - Together we Win!
    - And to our GMs and Mgt - Everyday - caring and communicating, calming and directing - Thank you!
- We will continue to work remotely and practice social distancing/physical distancing in our facilities until further notice

[WWW.HEIDELBERGDISTRIBUTING.COM](http://WWW.HEIDELBERGDISTRIBUTING.COM)

***Life* ROARS *through us***

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- We will continue our current pay platform for our sales department until further notice
- We will continue to Mask UP! This is a Huge thing, an uncomfortable thing, the Right Thing - Thank you for wearing!
- We will continue staying in touch with our On-Premise customers - so many unknowns for our On-Premise friends
- We will continue developing new skills around sales planning, programming, education & communication - via Zoom
  - Improved Communication Connections - Meeting Rhythms bring routine and reduce anxiety, providing more clarity & improving speed of decisions
- We will continue our DEI Journey - Diversity, Equity & Inclusion
  - DEI Council (10 Associates), Professional Advisor - Dr. Karen Townsend <https://www.linkedin.com/in/dr-karen-m-r-townsend-096836/>
  - A Diverse and Inclusive company is a Stronger Company
- We will continue Innovating - Marketing Mindset - Social Media - Building Brands, Winning Consumers, Interacting with our suppliers and supporting our Retailers - Growing our Social Network
  - Do you follow us? - Facebook, Twitter, Instagram
  - Do your friends and customers follow us?
- We will maintain a focus on selling more full cases and fewer bottles
- We will continue reviewing PTO (paid time off) sensitivities and action plans
- We will continue to support our Communities, our Local Retailers and our Local Restaurants
- We will continue to "Strive for 5" - staying connected to Co-Workers, Friends & Family Members
  - Daily - Connect, Communicate, Inspire
  - Invest in relationships, Stay mentally agile, Share praise
- We will get through this together - Life Roars!
- The Better we become, the more Opportunities we have!

This Reminder helps me every day ~

Attitude is a choice. Happiness is a choice. Optimism is a choice. Kindness is a choice. Giving is a choice. Respect is a choice. Whatever choice you make, makes you. Choose wisely." — Roy T. Bennett, The Light in the Heart

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The Critical Behaviors:

Opportunities to serve our communities, comes with great responsibility ~ As the Vaccine gets closer, we must stay vigilant ~

- Check your temperature daily
- PLEASE - Stay home if High Temp or you are sick
  - Your Team, Your Friends, Your Family are counting on you to do the Right Things
- Stay in touch with your director supervisor
- Stay in touch with friends & family and co-workers - Connections matter
- **Practice social distancing/physical distancing all the time**
- Wash hands as often as possible
- Sanitize high touch/high traffic areas frequently
- Don't touch your face
- Cough into elbow, not your hands
- Practice Common Sense

[www.Coronavirus.Ohio.Gov](http://www.Coronavirus.Ohio.Gov)  
[www.govstatus.egov.com/kycovid19](http://www.govstatus.egov.com/kycovid19)

Hour by Hour, One Day at a Time!

Breathe, Stretch, Stay Calm, Practice Common Sense, Get some Sleep, Hydrate, Eat Healthy, Share a Smile, Communicate with each other - Stay Connected - Strive for 5, Stay Safe, Stay Disciplined and Stay Well.

Let's Roar More in 2021!

Continued Grace & Gratitude, VMJ

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